



Columbia Special Event Request Fees and Event Needs

Event Needs:

List any facilities that need to be opened and accessed, or any facilities that must be left open after regular hours (Eagle Cottage, Restrooms, Museum, etc.):

List any staff requests for State Park Staff (Tour Guide needed, Maintenance needs, etc.)



Monitor/Staff Hourly Rates

Peace Officers (Rangers)	\$105
Environment/Cultural Resources Staff	\$95
Maintenance Staff	\$56
Interpretive Staff	\$55
Park Aide	\$29
Lifeguard (Seasonal)	\$39

- Monitors are portal to portal (generally adding one hour of time).

Venue Rentals (Price Per Day)

Fallon Rose Garden	\$300
Burns Cottage Garden	\$300
Main Street Gazebo	\$300
Mocine Barn Area	\$300
School House Grounds (outside only)	\$300

- Other venues available on a case-by-case basis.

Staff Use Only:

Comments/Event Requirements:



Staff Use Only:

Event requested:

Date:

List number of staff and hours required for event:

Staff Position	# Of Positions	Hours Required	Fee per Hour	Total
Peace Officers (Rangers)			\$105	
Environmental/Cultural Resources Staff			\$95	
Maintenance Staff			\$56	
Interpretive Staff			\$55	
Park Aide			\$29	
Lifeguard (Seasonal)			\$39	
Total Staff Fees				\$

List venue locations and dates required for the event:

Venue	Dates Required	Hours Required	Fee per Venue per Day	Total
Fallon Rose Garden			\$300	
Burns Cottage Garden			\$300	
Mocine Barn Area			\$300	
Main Street Gazebo			\$300	
School House Grounds (Outside only)			\$300	
Other Venue				
Total Venue Fees				\$

Total Event Fees Due	\$
Approved By:	Date: